Welcome to Adept!

Caregivers, here is some helpful information for you to be aware of:

Online Learning:

- Lessons are online via **Zoom** or **Teams platform** and are usually 40 minutes unless otherwise arranged. Please download the Zoom app to your learner's device, as this will make things easier for you.
- For the most part, we will share your learner's programme on our screen and annotate any extra information as we learn. Your learner will usually handwrite in their workbook.
- Please ensure that your learner is in a **quiet room with no distractions**.
- Please position your **computer facing away from windows** (so your learner does not have light behind them) and ensure that the room they are in is small and has soft furnishings. Sometimes computer microphones pick up on ambient noise and magnify this 'shushing sound' at our end. Large, open, echoey rooms can be too difficult to teach in, and if so, we may ask you to move to another room.
- You may be asked to turn the **video blur off** (it makes some of us uncomfortable when bits of your child's hair and clothing disappear as they move!).
- Provide high-quality headphones if possible (not essential).

For literacy students:

- To learn more about the How Words Work Programme, please see the link provided and the Parent Page for the scope and sequence.
- Your learner will need their **workbook, whiteboard & pen and a normal pen** (or pencil) with them, organised before the lesson start time.
- Note, the **sound chart** I send in the first package is for parent viewing/information/intrigue in the first instance, but your learner will want to view this as they progress.

For maths students:

- Maths students will need their **workbook/s, a SIMPLE calculator (no fancy school ones please), a ruler, pencil and an eraser** with them for every lesson. Adept calculators (simple form) can be rented if needed.
- Anything else that has been sent or provided by email for printing, such as the multiplication chart or clocks.

Terms and Conditions:

- Standard 40-minute lessons are charged at $62 for a single lesson per week. Hourly or half-hourly lessons can be negotiated on a case-by-case basis.
- You will be charged a small amount for the printing of workbooks and the postage to your house, plus $2 for handling time.
- Invoices are sent (usually after lessons have occurred) in Weeks 5 and 9 of school terms. If your learner has only one lesson per week, we usually send invoices at the end of term.
- Please let us know at least 4 hours in advance if your learner is unable to attend their scheduled lesson. Your fee will be discounted to 50% for the missed lesson. Please note that this applies to every lesson for extended periods away or if you would like your child to have a term off while we hold their lesson time.
- There is a small extra charge ($5) for postponing a lesson, so long as this is organised before the original scheduled session. Please contact your tutor directly to postpone or cancel.
- If your learner does not attend their lesson as planned, we wait on Zoom for 20 minutes. You will be charged full price for the missed lesson if they do not appear. We do not call, text or email to remind students that their lessons are in session.
- If we must cancel a scheduled lesson, we will do so as soon as possible. You will not be charged for the lesson unless we agree on an alternative option (e.g., another tutor taking that session or a postponement).

Homework and Continuity:

For literacy students:

- We do not routinely provide homework for learners, as they are (usually) part of a group of students who must work much harder than their peers just to get through the school day. We believe they deserve any downtime they can get.
- As they enter the latter parts of the programme, however, there are extra pages of activities provided which you can complete with your learner should you wish.
- The Survival Lists. Your learner will be given a few words to (rote) learn at every stage of the programme. These are mostly high-frequency, irregular English words they need in their 'spelt repertoire' to "survive writing at school". Your learner will receive a Survival Word Book (a sticker book with space to record small rewards). Please read the instructions and help your learner with these words as you can.
- We implore caregivers to read as many of the programme readers provided in the workbooks as possible (please contact Lucy if you would like to borrow extra readers). Dyslexic individuals need to read words (correctly) multiple times before these are sent to the 'word lexicon' – the part of the brain that recognises words immediately. This can only be achieved by reading known words *correctly* many, many times and forging those neural connections. There are checkboxes beside each programme reader cover on the pages of their workbooks to keep track of their reading. Please encourage and reward reading books multiple times.
- Your learner is going above and beyond (many of their peers) to learn to read and spell. I encourage you to provide rewards as they achieve the milestones in the programme, including the certificates provided.

For maths students:

- Maths homework will usually be issued (marked with Post-it notes) during maths lessons, as learners do better when they practice 'little and often' and the brain needs sleep to fully process new information (especially mathematical facts and procedures). Please work hard to keep your child up to date with the remaining items in their workbooks, and you will see much quicker progress.
- Your learner is going above and beyond (many of their peers) to learn the maths skills they need. I encourage you to **provide rewards** as they achieve the milestones in the programme.

If you have any questions now or in the future, please email Lucy.

Please keep reading to inform yourself about "Lucy's Library".

Lucy Patston

lucypatston@gmail.com
021 2131 185

adept education

HOME ASSESSMENT TUTORING TEAM CONTACT 0

Lucy's Library

My Book Bag

Select the books you'd like to borrow, then submit your details below.

First name

Last name

Email

Selected Books

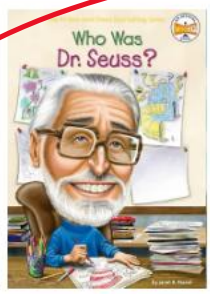
Review your choices

☐ No books selected yet

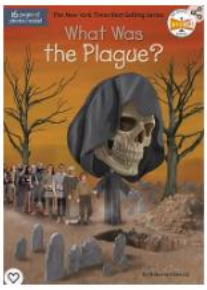
Submit Request

Browse by Library

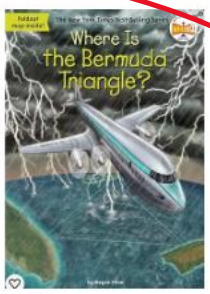
Choose a collection to start exploring.



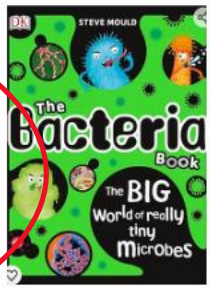
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WHERE



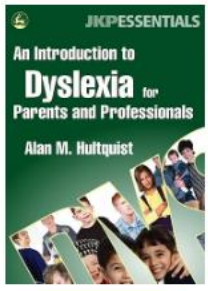
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ME & DAD



PARENT

https://www.adepteducation.co.nz/library

We recently incorporated the "Who HQ" books into our teaching curriculum, and students have received them very well.

The idea is for learners to:

1. **Read** non-decodable books (if they can)
2. **Be curious** about our world and history
3. **Obtain knowledge** around their interest areas
4. **Understand** (good & bad!) writing and the morphology of words, etc.
5. **Discuss** and research issues and side concepts that the books raise
6. **Enjoy** the feeling of being "well-read" individuals
7. **Feel proud** of how many of them they can get through in a term/year

And of course...

8. **Collect certificates** of achievement!!

I, personally, love The Who HQ series books and recommend them to parents. They offer fascinating facts and insights that can lead to great conversations, and they link together to form chains of connected information. The books also include great pictures, photos, maps and timelines. They will also come with my curated list of interest questions (usually covered in lessons), plus QR codes and other goodies to check out.

Each student can borrow up to 5 books per term, which must be returned at the end of the term (packaging can be provided). Reservations for next term are currently being accepted, and requests for desired books can be sent via the “My Book Bag” request box. If you would like to reserve a book that is currently out, please email Lucy.

If your child can't read at the 8-12 age level just yet, you are welcome to request books to read to them. There are many options based on their interests, and I can add more titles to my library should your child (or you!) have a request (find the full set of 200+ at this link).